

BI Office Story Board

BI Office **Story Board** empowers every user to build straightforward and appealing dashboards. They are easy to create using drag and drop functionality. Engage audiences with fully interactive dashboards on the web, on mobile devices, or even live within PowerPoint. Conditional displays and slicers can be used to dynamically change views for enhancing Story Board experiences.

New Story Board

Click Start: From the backstage in the main client.

Press **New Story Board**.



Select a **color** theme to get started.



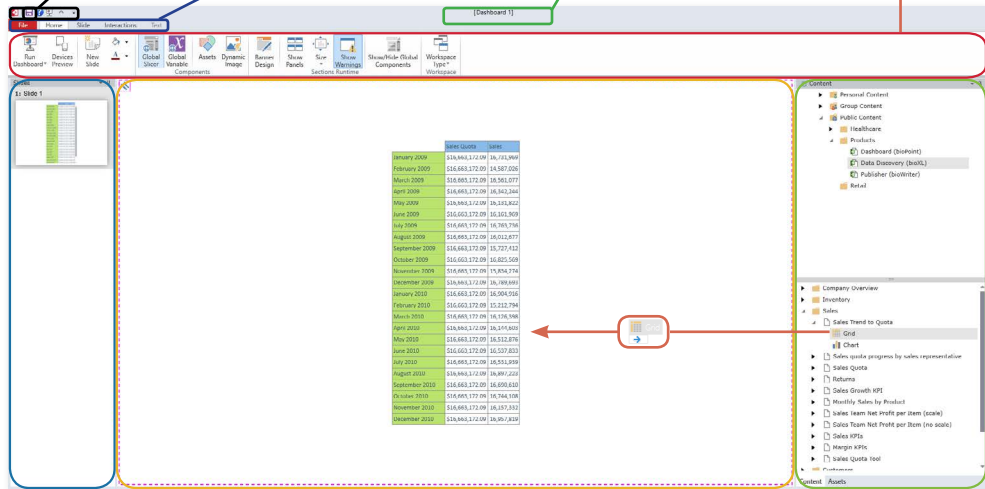
Important Panels

Quick Menu: Quick Save, Help, and Run Story Board.

Main Ribbon: Includes the File, Home, Slide, Interactions, and Text.

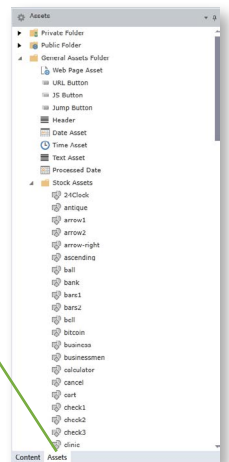
Status Bar: Title of the currently opened dashboard is displayed.

Ribbon: Features, tools, and commands to create a report.



Content Panel: Interact with reporting content for the Story Board. **Drag and drop** content onto the slide.

Assets Panel: Add objects such as logos or buttons to the slide. Drag and drop content onto the slide.

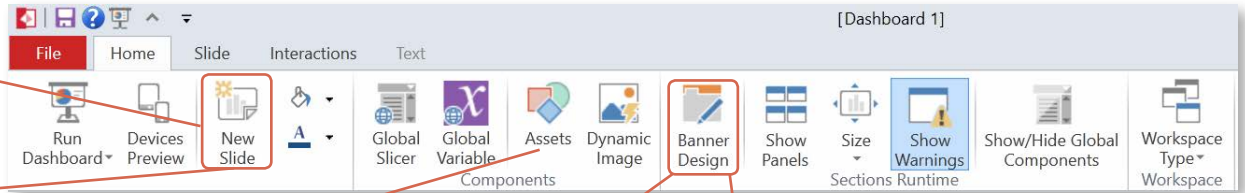


View and access **Slides**.

Drag and drop content and assets into the **Slide Canvas**.

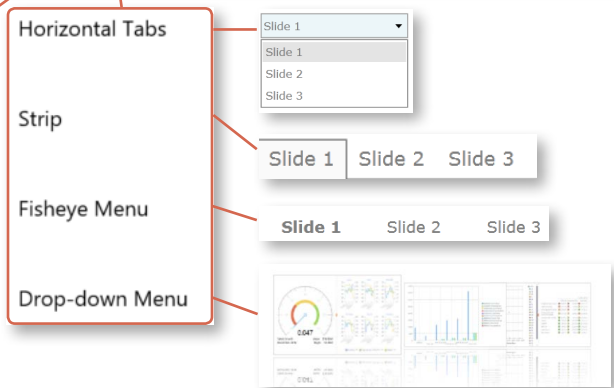
Using the Navigation Bar

Easily add **New Slides** to tell a story with data.



Use **Assets, Dynamic Images, or Banners** to customize a Story Board for the company or brand.

Choose **how to present slides** at dashboard runtime.



Slide Customization

Add **Horizontal, Vertical, or Cross Dissections** to a slide to add reporting content from different books.

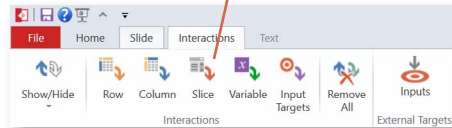
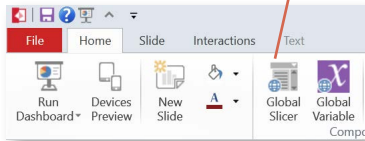
Customize the Story Board **background** with color, texture, or images.



Create **Global Slicers** and **Variables** to interact with data across multiple slides and multiple sources.

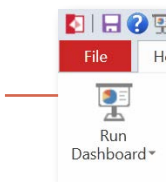
Tell the story by creating interactions with **Slices** of data from existing reporting content.

Drag and drop content between panels to create interactions.



Runtime

Run Dashboard to interact with the content of the Story Board.



At runtime, **hover over the Pyramid icon** to show the toolbar.

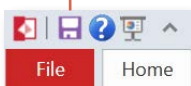


Select **Close Dashboard** to return to the dashboard editor.

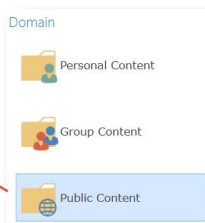


Save

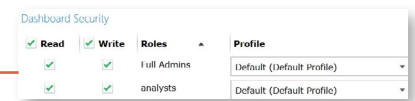
Click to **Save** the Story Board.



Select destination folder.



Determine **Dashboard Security** for group or public content.



Provide name and **Save Book**.

