Quick Start Card Import Power BI File

Users can now import Power BI Desktop content that is tied to Analysis Services into BI Office. Organizations using Microsoft Power BI Desktop now have the ability to import their analytics content directly to a centralized repository, integrate data from multiple sources, and overlay on-premise governance – all within a single front-end interface.

Import

From the **Backstage** in BI Office, navigate to the **Open** tab. From the **Folders** pane, click the drop-down menu, then choose **Import Power BI File**.



From the **File Explorer**, navigate to the desired Power BI file, then click **Open**.

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۱ ^	⊘ Office 365 Hosted Exchange 2013 Exchange	PBI TEST.pbix				
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Choose which **folder** to save the Power BI content to. Click **OK**.



Wait for the **Power BI** content to load, then see it appear inside **BI Office**.





Security and Governance Capabilities

Inside BI Office, **secure** content so only specific people and certain roles can access it as needed.

🗹 Read	Write	Roles 🔺	Profile
~	~	Product Marketing	Default (Default Profile)
~		Admin	Default (Default Profile)
~		IT Professionals	Default (Default Profile)
~		Power Users	Default (Default Profile)
~	~	Technical Product Ma	Default (Default Profile)
~		North America	Default (Default Profile)
~		Decision Makers	Default (Default Profile)
~		Knowledge Workers	Default (Default Profile)

Drag-and-Drop Functionality

Within a BI Office storyboard, **embed** Power BI Desktop content by simply **dragging** and **dropping** it onto the canvas.



Integrate Content within a Single Analytics Interface

Content from multiple data sources, including:



Rename or **delete** the Power BI Desktop file; change its **description** or even change its **data source**.

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l ič	Paste Options:		
×	Delete		
65	Rename		
A:	Change Description		
₹	Tags		
	Data-Source Changer		
1	Missing Data Wizard		

Draw **slice interactions** so users can change content, including Power BI Desktop content, on the fly.



Manipulate and Change Power BI Desktop Content within BI Office

Select **Show Property Pane** to use Power BI Desktop's native property pane. Use the property pane to change the **data** and the **format** of original content created in Power BI Desktop for consumption inside BI Office.



